### PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

# REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus: MIMAROPA REGION CAMPUS
Address/ Contact Details: BRGY. RIZAL, ODIONGAN, ROMBLON

Project Identification No.

2024-03-SVP010 2024-03-QN020

Date:

13-Mar-24

Project:

## Supply and Delivery of Kjeldahl Nitrogen Analyzer

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of TWO HUNDRED TWENTY THOUSAND PESOS ONLY **(PhP220,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Kjeldahl Nitrogen Analyzer** 

#### **TERMS OF REFERENCE:**

- 1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
  - 1.1 Please see attached request for quotation form.

#### Supply and Delivery of Kjeldahl Nitrogen Analyzer

**Lot 1** = PhP220,000.00

TOTAL = PhP220,000.00

- 2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
- 3. Eligibility Requirements for Small Value Procurement are:
  - a.) Updated Mayor's Permit
  - b.) Certificate of Registration
  - c.) Updated DTI / SEC Registration
  - d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
  - e.) Notarized Omnibus Sworn Statement (OSS)
  - f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- | Alternative is through Check Payment if Supplier has no Landbank Account
- g.) Filled out Supplier's Information Sheet
- 4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Ms. IVY MAY F. FAMATIGA, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on March 14, 2024 to March 18, 2024 from 8:00am 5:00pm without cost.
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **March 18, 2024, 5:00pm** Suppliers are not required to attend the Opening of Quotations.
- 6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- 7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

WOODRITZ F. RABINO
BAC Chairperson

#### PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

# REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus:	MIMAROPA REGION CAMPUS
Address/ Contact Details:	Brgy. Rizal, Odiongan, Romblon

Project Identification No.:

Quotation No.:

Date:

2024-03-SVP010 2024-03-QN020 13-Mar-2024

#### SIR/MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

#### Delivery will be within Thirty (30) calendar days upon receipt of Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item#	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST			
			PRICES MUST BE Tax (VAT) INCLUSIVE					
	ļ		***Supply and Delivery					
LOT 1	1	pcs	Kjeldahl Nitrogen Analyzer					
			Key Specification:					
			Type: Semi-Automatic, Manual/Auto Mode; Measure Range: 0.1 - 200 mgN or better; Detection Range: 0.1% up to 99% Nitrogen; Replicability/Reproducibility: $\pm 1\%$ or lower; Recovery rate: 99%; Sample capacity: Solid $\leq 4g$ ; Liquid $\leq 20$ mL; Water supply requirement: Tap water or distilled water; Power Supply: Built-in; 220VAC 50/60Hz; With built-in LCD display; Automatic emptying and cleaning					
			Features:					
			Calibration Method: Manual; Protection: Provision of Safety Door, Surge Protection, Overpressure/Temperature, Water Shortage Level Warning; Automated control of the addition of alkali and boric acid solution, as well as the process of elution; Certification: With relevant ISO certification					
	į i	İ	Documentation:					
			Calibration Sticker (Calibration must be done not older than 2 months from delivery date); Equipment Manual; Instructional Material/Manual either video or printed					
			Others:					
			Total cost inclusive of VAT, shipping, and delivery fee					
			Warranty period shall be one (1) year from delivery date for the equipment only, exclusive of the accessories					
			***Nothing follows***					
	TOTAL							
Delivery Time : Delivery will be within Thirty (30) calendar days upon receipt of Purchase Order (PO)  Payment Term : Fifteen (15) days upon completion of delivery/service								
Very truly yours,  PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:								
	4	anada						
	IVY MAY F. FAMATIGA Authorized Company							
A.O - V / Procurement Officer Repr Mob. No.: 0961-074-0071 / 0906-591-5253			/c:	ed Name)				
	Email: bacsec@mrc.pshs.edu.ph							
Telefax:								
			Company Name :					
1. Prices		pewritten in in	Address :					
		titute/equivale						
the l	brand and m	iake.	T.I.N. :					